



Helena Township Cemetery Policy

Revised September 14, 2017

1. Purchase of cemetery lots will be made by Helena Township property owners only. Married couples listed on a deed will be considered as one property, allowing one purchase of a cemetery lot. If a lot is inherited it will be considered the same as a purchased lot, and no additional purchase is allowed, however, the lot could be exchanged for a different location within the cemetery upon approval by the Township Board.
2. Purchase of lots will be limited to one (1) lot regardless of the number of properties owned within the township, or if there are multiple owners of the same property.

Lots may not be split. Any requested exceptions must be brought before the Helena Township Board for review and determination.

3. Payment of \$500.00 must be made upon lot selection before a deed will be issued.
4. All burials require vaults; cremains require a cement vault and all to be purchased by owner of the lot. Burial is limited to two (2) burials or four (4) cremains per lot. Headstones will be in alignment.
5. Shrubs, trees and ornamentation, will be subject to approval by the Township Board. Other than mowing, maintenance of all plantings are the responsibility of the owner.
6. Between November 1st and April 1st of each year, ground burial or vault storage is dependent upon the weather. Final decision for grave burial is at the discretion of the board.

Requirements for Inheritance of Cemetery Lots

Required documentation:

- * Copy of Death Certificate of owner.
- * Copy of Last Will and Testament if available.
- * Copy of Trust (if applicable).

Validation of inheritor is contingent upon approval of documents by the board.


Inherited Lot

- * A new deed will be issued upon verification of ownership if inheritor wishes to retain lot.
- * Inheritors who do not wish to retain/exchange the lot, must sell the property back to Helena Township at the following rates"

Prior/and up to 1999, reimbursement by the township will be \$100.00.

1999 through 2012, reimbursement will be \$200.00, July 2013 to present, \$500.00.

Be it resolved that in September 2017, the Helena Township Board voted to adopt the afore written policy for Helena Township Cemetery.


Rick Teague, Supervisor


David Peterson, Clerk