

Helena Township Depot Park Use Agreement Multi-Vendor Events

This form is required for all groups who want to schedule a mobile vendor event. Please complete the form and submit it with any required additional documents. **The Depot Park is a public park and is always open to the public including times when events are scheduled.**

DEPOT RESTROOMS ARE NOT AVAILABLE FOR YOUR USE. PORT-A-JOHNS ARE AVAILABLE.

No park event will be scheduled until this form, any additional documents, and deposit are filed with the Helena Township Clerk and the Helena Township Clerk has signed the agreement below. Permitted use must meet all other ordinance requirements.

TODAYS DATE: _____

CONTACT PERSON: _____ EVENT: _____

ESTIMATED NUMBER OF VENDORS: _____

ADDRESS: _____ City: _____ Zip: _____

PHONE # (REQUIRED): _____

DATE OF EVENT: _____ TIME OF EVENT: FROM _____ TO _____

NON-REFUNDABLE FEE \$100 per day --\$50 per day additional for your security to stay on-sight overnight.

This is limited to one on-site security position. The camper must be parked on the south side of the Depot, outside of the fenced area. No vendor overnight camping. \$10 per site for early setup (evening before main event). \$10 per site (covers all days of the event)

Deposit Paid: Check # _____ (From: _____) Cash

Fee Paid: Check # _____ (From: _____) Cash

REQUIRED: Please submit a Certificate of Insurance for Comprehensive General Liability in the amount of \$1,000,000 per occurrence naming Helena Township as additional insured for the duration of the event and any use of the property related to the event, including placement of equipment or other personal property on Township property **when alcoholic beverages are present.**

Insurance Certificate attached: yes _____ no _____

PARK CLOSSES AT 11:00 PM. In consideration of the neighbors, noise (music etc) will end at 11:00 PM.

Helena Township
PO Box 177
8751 Helena Road
Alden, MI 49612
231.331.4643 phone
231.331.6713 fax

If you will be using a tent or tents, you are responsible for any and all damages to the underground irrigation system. The underground irrigation water lines are marked by orange painted lines. Spikes to secure tent ropes may not be placed within 12 inches of the painted orange lines.

INDEMNIFICATION

To the fullest extent permitted by law, Applicant shall defend, indemnify, and hold harmless Helena Township, its officers, directors, agents, and employees from and against any costs, liabilities, claims, demands, suits, losses, and damages (including but not limited to reasonable fees and charges of attorneys and reasonable court or arbitration or other dispute resolution costs) arising out of, caused by, or incidental to the acts, error, omissions, or negligence related to activities covered by this Agreement and the use of Helena Township property by Applicant, its officers, directors, employees, agents, consultants, guests, invitees or by any other person or persons, including but not limited to the Township, its agents, employees, or officers. This indemnification agreement shall not be limited by reason of any insurance coverage. This does not and is not intended to waive any defense of government immunity that may be asserted by Helena Township. Applicant shall be fully responsible for clean-up and repair or replacement costs of any damage to Helena Township property, including any damage to the underground sprinkler system water lines. Helena Township is not responsible for equipment or personal items brought into or left at the park.

Applicant

Date

Helena Township

Date

FOR EMERGENCY OR QUESTIONS

CONTACT: DAVID PETERSON CLERK AT (231) 676-2900 OR

CATHY RICE TREASURER AT (231) 331-6125