

Helena Township Planning Commission Meeting Minutes
Thursday, November 06, 2025 @ 5:00pm
8751 Helena Road, Alden, Michigan 49612

Call to Order: Chair Jim Gurr called the meeting to order at 5:00pm.

Pledge of Allegiance: All in room participated.

Roll Call: Present – F. VandenBerg, J. Gurr, D. Hunstad, M. Robinson, G. Schafer, J. Schilling and D. Whipple.

Township Officials Present: Bob Logee.

Approval of Agenda: G. Schafer motioned to approve agenda and D. Hunstad seconded. Motion approved.

Conflict of Interest: No conflicts.

Approval of October 02, 2025 Minutes:

D. Whipple motions to approve minutes and J. Schilling seconded. Motion approved.

Communications:

- Public Hearing is scheduled for Tuesday, November 18th, 2025 at 11:00am.

Public Comments: None

New Business:

- Bob Logee, Zoning Administrator, shared the October 2025 zoning activity report.
- Helena Township By-Laws reviewed and updated to reflect by-monthly meetings beginning in February 2026.
 - Motioned to amend By-Laws by G. Schafer, seconded by J. Schilling, voted and motion passed.
 - Updated By-Laws will be presented to the Helena Township Board at their November 13th, 2025 meeting.

Announcements: None

Adjourn: F. VandenBerg motioned to adjourn. The meeting adjourned at 5:37pm.

Respectfully Submitted,

Fay M. VandenBerg, Helena Township Planning Commission and Zoning Secretary